



## ST PIUS X CATHOLIC PRIMARY SCHOOL

### Student Medication Request & Record

Where possible, student medication should be administered by the parent/guardian at home in times outside school hours. As this is not possible in all instances, school staff, in consultation with the Principal, will administer prescribed medication to the students. The following requirements are to be met:

- The Doctor prescribing the medication must be aware that school staff will administer or supervise the administering of medication to the student.
- The Doctor is to provide any additional information to staff regarding special requirements that may exist for the administration of the medication.
- Prescribed student medication is to be presented to the Principal (or their nominated representative).
- All student medication must be appropriately packaged, clearly show the name of the medication, student's name, dosage, and frequency of dosage.
- Parent/Guardians must ensure that all medication is labelled correctly, is not out of date and sufficient quantities are supplied for the student's medical requirements.

I \_\_\_\_\_ being the parent/guardian  
of \_\_\_\_\_ request that St Pius X  
Catholic Primary School Staff administer the following medication/s prescribed by  
Dr. \_\_\_\_\_ for the purpose of treating  
(condition) \_\_\_\_\_  
Name of medication/s \_\_\_\_\_  
Dose/s to be Administered \_\_\_\_\_  
Time/s to be Taken \_\_\_\_\_  
Comments \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

Please attach any additional information to this form.