

# ST PIUS X CATHOLIC PRIMARY SCHOOL P & F ASSOCIATION

## P & F General Meeting - Minutes

Tuesday 25<sup>th</sup> October, 2011

### Meeting Opened with a prayer at 7.35pm.

**PRESENT** Rob Romeo, Mac Calisto, Paul Chapman (Chair), Claire Ryan (Minutes), Kirsty Burnett, Debbie Burke, Debbi Spencer, Jane Sullivan, Judy Fallens, Karen Herbert, Trish Sherry, Julia Haines, Christine Bacon, Karen Gonsalves, Michelle McPherson.

**APOLOGIES** Louise Ryan, Ubaldo Salvucci, Shelley Hill, Ainslie Berry, Sonia Nolan, Heather Patman, Vicki Arkinstall, Lisa Peacock.

### Confirmation of Previous Minutes (27<sup>th</sup> September, 2011)

*Accepted:* Debbi Spencer

*Seconded:* Debbie Bourke

### Business Arising

- Nil

### Correspondence In

- Various Fundraising brochures.
- APC Review
- School Wish List Competition further information from The West Australian.
- PFFWA flyer which recommends parents can subscribe to updates and possibly win an Apple ipad (more information at [www.pff.wa.edu.au/events\\_competitions.php](http://www.pff.wa.edu.au/events_competitions.php))
- Letter from Father Thomas thanking us for donation.
- Letter of thanks from Murlali Lodge Men's Homeless Shelter.
- Email from Additive Alert with possible dates for a talk.

### Correspondence Out

- Claire sent email to Additive Alert.
- Paul sent letter to Father Thomas attaching donation cheque.

## REPORTS

### Principal's Report

Paul Chapman welcomed Rob Romeo back after his long absence. Rob Romeo then presented the Principal's Report (attached) and encouraged parents to attend the upcoming Cybersmart parent talk.

*Accepted:* Karen Gonsalves

*Seconded:* Shaaron Elliott

### School Board

- Nothing to report.

### **Treasurer's Report**

Kirsty Burnett presented the Treasurer's Report (attached).

Kirsty reported that there were no significant changes since last meeting except that the Interscholar Sports had made a very good profit of \$427. Tuckshop profits are a little lower this year due to the closures and breakdowns.

Available Cash	\$27 000 (approximately)
Air Conditioning Reserve	\$15 600

**Accepted:** Michelle McPherson

**Seconded:** Julia Haines

### **Tuckshop**

Jane Sullivan reported that the new 'cheesie warmer' is in fact a pie warmer and doesn't do the job required of the cheesie warmer (to cook the cheesies and the chicken nuggets). This new machine has been used. Claire Ryan will call the supplier to see if we can get a refund or exchange. (\*\*Post meeting note; The supplier has agreed to give us a credit for the pie warmer.)

Julia Haines advised that the roster is completed for term 3 and that she will send an email to all volunteers to advise them she will roll over their same preferences from this term unless she hears from them. The roster is just about done for Term 1, 2012, however more volunteers are needed to fill in some gaps in the roster. Tuckshop will therefore need to seek new volunteers to cover the loss of those families leaving at the end of this year.

**Accepted:** Kirsty Burnett

**Seconded:** Shaaron Elliott

### **Uniform Shop**

Nothing to report.

### **Costume Coordinators**

Debbie Spencer advised that due to building works there is still no access to the costumes, therefore there was nothing further to report. Rob Romeo added that if anything was needed urgently he could arrange something with the builders.

### **Class Representative and Events–Trish Sherry**

- Trish Sherry advised that the end of school year picnic will be changed to the beginning of next year, when the building works have finished and this might be combined with possibly a blessing of the new buildings. Rob Romeo agreed it to be a good idea to put it off until next year and added that the Thanksgiving Mass will also be scaled back to a smaller event this year. The mass will now take place on Friday morning, as the school does not currently have the room to cater for the numbers.
- Trish Sherry thanked all the class representatives for the cooking they are doing in readiness for the Grandparents/Open Classrooms tomorrow. Michelle McPherson suggested next year she might send out a notice to get rsvps for the event as it was

difficult to estimate how much catering would be required.

- Kirsty Burnett advised that she will be sending out a brochure to all families and placing a notice in the newsletter to advise that we will be starting the Brightstarkids label fundraiser. This is an easy fundraiser where parents just need to enter a code on the website if they wish to purchase the labels and the P & F will get 15% back.
- Claire Ryan advised that the Additive Alert talk would be available on November 17<sup>th</sup>. All present agreed this to be a worthwhile event, so Claire Ryan will arrange. The talk does cost \$100 and this cost will be picked up by the P & F, a minimum of 15 people are required for the talk to go ahead.
- Paul Chapman advised that the Wine Fundraiser is ongoing and if anyone wants to order wine through Celestial Bay, the P & F would get a portion of the funds.
- Claire Ryan advised in Shelley Hill's absence that there was a problem with getting the paving bricks at this time. We would not be able to put our order in until January. Rob Romeo confirmed that the builders will be completely finished by then, so all agreed that as this fundraiser unfortunately couldn't be incorporated into the building works, it was therefore unsuitable.
- Discussion on the parking space raffle ensued and it was agreed that as the car park was not the school's property it would be very hard to police a car bay, and the Council would not approve it. Rob Romeo had looked into this previously so all agreed that this would not go ahead.

### **Fundraising and Social Events**

- |   |                                       |
|---|---------------------------------------|
| • Mens 'Book Club'                        | 2 <sup>nd</sup> Friday of every month |
| • Grandparent Morning Tea/Open Classrooms | Wednesday, October 26th               |
| • Name Label Fundraiser                   | Term 4                                |
| • Additive Alert Talk                     | November 17 <sup>th</sup> , 2011      |
| • Wine Fundraiser                         | Ongoing                               |
| • <i>End of Year Family Picnic Disco</i>  | <i>TBC (Term 1,2012)</i>              |
| • <i>Paving Brick Fundraiser</i>          | <i>Cancelled</i>                      |
| • <i>Parking Space Raffle</i>             | <i>Cancelled</i>                      |

**Accepted:** Shaaron Elliott

**Seconded:** Debbie Bourke

### **GENERAL BUSINESS**

- Claire Ryan advised that there would be a notice in tomorrow's newsletter about the new constitution. Shelley Hill had completed the final draft which was now available to view. All input had been considered, many comments had been incorporated and all significant changes had been voted on at the previous P & F meeting (see Minutes of 27<sup>th</sup> September, 2011). This new constitution would be adopted at our AGM scheduled to take place on November 29<sup>th</sup>, 2011.
- Claire Ryan reminded people if they were interested in a rewarding position, working with an excellent Committee, to please contact her, as the Secretary position needs filling for next year. Trish Sherry also reminded parents that Class Reps are still needed for next year and to contact the current class reps for more information.
- Paul Chapman still hasn't been able to find a suitable new refrigerated water fountain

to replace the current one that needs constant repairs. Rob Romeo will also look into this.

**Meeting closed with a prayer at 8.10pm**